



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10070440
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Various Office Supplies for the Business Affairs Office use - Talisay Campus
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 23-397	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	24/08/2023
Approved Budget for the Contract:	PHP 87,113.00	Last Updated / Time	23/08/2023 18:54 PM
Delivery Period:	15 Day/s	Closing Date / Time	28/08/2023 10:00 AM
Client Agency:			
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120003 Ext.142 bac.sec@chmsu.edu.ph		

Description

Republic of the Philippines
 CARLOS HILADO MEMORIAL STATE UNIVERSITY
 Talisay City, Negros Occidental
 Telefax: (034) 712-8404 / 712-0003 Local 142
 bac.sec@chmsc.edu.ph

REQUEST FOR QUOTATION
 PAGE 1 OF 2
 Date: AUGUST 23, 2023
 Quotation No. 23-397

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. ANDREW EUSEBIO S.TAN
 BAC Chairman

NOTE:

- ALL ENTRIES MUST BE TYPEWRITTEN
- DELIVERY PERIOD WITHIN 15 CALENDAR DAYS
- WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
- PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
- G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO.

ONE(1) LOT

- 1 Bond Paper, 8.5" x 13" (long), 70gsm, good quality 81 ream
- 2 Bond Paper, 210x297" (A4), 70gsm, good quality 81 ream
- 3 File box, 15.5" x 9.5" , maroon color,good quality 30 piece
- 4 GLUE, Multi-purpose, 473mL, extra strong formula, 40 bottle
dries fast safe and non-toxic,good quality
- 5 Paper Fastener,steel, 50 sets per box, good quality 34 box
- 6 Highlighter/Fluorescent Marker, good quality 24 piece
- 7 Correction Tape,5mm x 8m,J-863, good quality 30 piece
- 8 Scotch Tape, 1 inch x 80 meter, transparent, good quality 10 roll
- 9 Duct Tape, 2" x 20meter,silver/gray color, good quality 5 roll
- 10 Scotch Tape, 2" x 80 meter, transparent, good quality 5 roll
- 11 Masking Tape, 2" x 20meter, good quality 5 roll
- 12 Packing Tape, 2" x 100 meter,transparent,heavy duty 5 roll
- 13 Photo Paper,210x297(A4),180gsm 10 pack
- 14 Gel Ink Pen,0.5,(box of 12pieces) ,good quality 4 box
- 15 Ballpen(box of 12 pieces), good quality 8 box
- 16 Official Record Book, 8.5" x 11",300 pages,good quality 5 piece
- 17 Rubber band,multi-color,#1 wt: 50gms.,good quality 1 box
- 18 Ink,refill for L4260 Printer 24 bottle
Black 6 bottles,Cyan bottles, Magenta 6 bottles,Yellow 6 bottles
- 19 Ink, refill for L3110 Printer 24 bottle
Black 6 bottles,Cyan 6 bottles, Magenta 6 bottles,Yellow 6 bottles
- 20 Ink,refill for L360 Printer 24 bottle
Black 6 bottles,Cyan 6 bottles, Magenta 6 bottles,Yellow 6 bottles
- 21 Pencil #1 , soft, (box of 12 pieces) 1 box
- 22 Pencil #2, medium, (box of 12 pieces) 1 box
- 23 Binder Clip, 2" 51mm, steel coated, black 120 piece
- 24 Folder,long,expanded,orange color,good quality 100 piece
- 25 Folder,long,orange color,good quality 100 piece
- 26 Folder,long,white,good quality 100 piece
- 27 Push pin (assorted colors) 2 box
- 28 Paper Clip, vinyl coated,50mm 10 box
- 29 Marker Pen,permanent,(12pcs black,12 pcs) blue,good quality 24 piece
- 30 MarkerPen,whiteboard(12 pcs black, 12pcs blue)good quality 24 piece
- 31 Bathroom tissue,mega roll,100 % virgin pulp, 3ply,1000 50 roll
Sheets laminated,bathroom tissue,good quality

TOTAL

*****Nothing Follows*****

TOTAL ABC =Php 87,113.00

PROCUREMENT OF OFFICE SUPPLIES FOR BUSINESS AFFAIRS OFFICE USE - TALISAY CAMPUS/ M.A. ARCENAS

PR# 23-421-0814 08-14-23

MDS 168-101-23-08 08-09-23

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Various Office Supplies	1	Lot	87,113.00

Created by Rowena De la Vida Prado

Date Created 23/08/2023

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ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	ONE(1) LOT				
1	Bond Paper, 8.5" x 13" (long), 70gsm, good quality	81	ream		
2	Bond Paper, 210x297" (A4), 70gsm, good quality	81	ream		
3	File box, 15.5" x 9.5" , maroon color,good quality	30	piece		
4	GLUE, Multi-purpose, 473mL, extra strong formula, dries fast safe and non-toxic,good quality	40	bottle		
5	Paper Fastener,steel, 50 sets per box, good quality	34	box		
6	Highlighter/Fluorescent Marker, good quality	24	piece		
7	Correction Tape,5mm x 8m,J-863, good quality	30	piece		
8	Scotch Tape, 1 inch x 80 meter, transparent, good quality	10	roll		
9	Duct Tape, 2" x 20meter,silver/gray color, good quality	5	roll		
10	Scotch Tape, 2" x 80 meter, transparent, good quality	5	roll		
11	Masking Tape, 2" x 20meter, good quality	5	roll		
12	Packing Tape, 2" x 100 meter,transparent,heavy duty	5	roll		
13	Photo Paper,210x297(A4),180gsm	10	pack		
14	Gel Ink Pen,0.5,(box of 12pieces) ,good quality	4	box		
15	Ballpen(box of 12 pieces), good quality	8	box		
16	Official Record Book, 8.5" x 11",300 pages,good quality	5	piece		
17	Rubber band,multi-color,#1 wt: 50gms.,good quality	1	box		
18	Ink,refill for L4260 Printer Black 6 bottles,Cyan bottles, Magenta 6 bottles,Yellow 6 bottles	24	bottle		
19	Ink, refill for L3110 Printer Black 6 bottles,Cyan 6 bottles, Magenta 6 bottles,Yellow 6 bottles	24	bottle		

Released (BAC) _____
 Returned (Supplier) _____

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date



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ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
20	Ink,refill for L360 Printer	24	bottle		
	Black 6 bottles,Cyan 6 bottles, Magenta 6 bottles,Yellow 6 bottles				
21	Pencil #1 , soft, (box of 12 pieces)	1	box		
22	Pencil #2, medium, (box of 12 pieces)	1	box		
23	Binder Clip, 2" 51mm, steel coated, black	120	piece		
24	Folder,long,expanded,orange color,good quality	100	piece		
25	Folder,long,orange color,good quality	100	piece		
26	Folder,long,white,good quality	100	piece		
27	Push pin (assorted colors)	2	box		
28	Paper Clip, vinyl coated,50mm	10	box		
29	Marker Pen,permanent,(12pcs black,12 pcs) blue,good quality	24	piece		
30	MarkerPen,whiteboard(12 pcs black, 12pcs blue)good quality	24	piece		
31	Bathroom tissue,mega roll,100 % virgin pulp, 3ply,1000	50	roll		
	Sheets laminated,bathroom tissue,good quality				
	TOTAL				
	*****Nothing Follows*****				
	TOTAL ABC = Php 87,113.00				
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	PR#	23-421-0814	08-14-23		
	MDS	168-101-23-08	08-09-23		

Date _____ By _____
 Released (BAC) _____
 Returned (Supplier) _____

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Date _____